**Training Policy**

**8.30am – Shake out all bedding and clean area. Hoover and wash floor.**

**9am – Walk dogs. Minimum 2 miles. Maximum number of dogs walked at one time 5. No dogs in our care allowed off the lead.**

**10am – Return. Groom dogs. (Brush all dogs thoroughly) Ensure adequate water available in clean bowls.**

**10:30am – Poo Patrol. Collect all fecal matter from premises and remove in sealed plastic bags to bin located at front gate or side of house. Always use disposable rubber gloves provided and shovel.**

**11am – tea/coffee break.**

**11.15am – training or play with dogs.**

**12 noon – lunch break**

**1 pm – Paper work, filing, marketing etc. check water bowls clean and full**

**3pm – Walk dogs around the loop or alternative. Maximum number of dogs walked at one time 5. No dogs in our care allowed off the lead.**

**4pm – Groom Dogs. Check for infestation etc. Check water bowls clean and full.**

**4.30pm – poo patrol. Collect all fecal matter from premises and remove in sealed plastic bags to bin located at front gate. Always use disposable rubber gloves provided and shovel.**

**5.30pm to 6pm – Feed Dogs. All dogs fed as per owners instructions. Take care to ensure all medication administered to correct bowl if appropriate. Food must be prepared in rear kitchen area and placed outside with bowls kept well apart. Feed dogs in separate areas.**

**6.30pm – Prepare bedding for night. Clean any equipment used, clean bowls used for feeding. Ensure water bowls full and clean.**